**REGULAR MEETING OF THE VILLAGE BOARD**

**VILLAGE OF CLAYTON**

**MINUTES**

Notice is hereby given that the Village of Clayton Board will meet for regular session on **Monday, March 4th, 2024, at** **6:00 PM,** at the Village Municipal Building located at 133 Clayton Ave. East. The Board will discuss and/or take action on the following items:

**1. Call to order –** Meeting called to order by Village Trustee LuAnn at 6:01pm

a. Roll call - Charlie Boese, Bobby Gilbertson, Luann Scharmer, Rochele Scribner-Winger, Lillianna Wilson; PW Director –Sheldon Donath, Clerk|Treasurer-Lisa Lien, Police-Paul Houx, FD – William Vanda; Public residents Danielle Jackson, Otis Hamilton, Bob Carlson

b. Pledge of allegiance

**2. Approval of agenda –** Motion to approve agenda by Charlie Boese, 2nd by Lilly Wilson Ayes- 5 Nays- 0

**3. Approval of minutes from-** Motion to approveFebruary 5th, 2024 by Charlie Boese, 2nd by Lilly Wilson Ayes- 5 Nays- 0

**4. Acceptance of February 2024 check register –** Motion to approve Feb. check register by Charlie Boese, 2nd by Rochele Scribner-Winger

Ayes- 5 Nays- 0

**5. Approval of bills for payment –** same as above; will be removed on further agenda

**6. Public comment** (3 minutes a person)

*New Business (meeting item #7 through #15)*

*Comment re: letter on possible 2nd home by Danielle Jackson; this will be moved after the project is complete. Building more of a camper than a tiny home.*

*Bob Carlson spoke on the park and made sure the taxes were now in the Villages name…Clerk verified that this was in the correct name.*

**7. Consider and possible action on grants for Carlson Park – Presentation by David Dittbrenner-**tabled to April agenda

**8. Consider and possible action on 50/50 grant application for swan houses on Lake Camelia – presentation by Joan Meyer-** further discussion tabled to April agenda

**9. Discussion on 2023 annual financial report from City of Amery Municipal court proceeds and payments-** Clerk presented the information from Amery for 2023 proceeds, motion to approve report by Charlie Boese, 2nd by Bob Gilbertson

Ayes- 5 Nays- 0

**10. Discussion and possible action on updated contract with CLA –**Motion to approve updated contract with CLA for 4 pieces approved with stipulation of work done timely and amount not to exceed $15,000.00

**11. Discussion and possible action on contract with WWIA – Ben Campbell for 2024 –**tabled to April agenda; look for more info on how fee is structured

**12. Discussion and possible action on fee increase on operators license & cigarette license-** no action taken, tabled to April agenda

**13. Discussion and possible action on new printer/scanner for Village office; purchase of 3 more tablets?**- no purchase of more tablets needed; get quote from EO Johnson and bring to April meeting

**14. Discussion and possible action on funds for Police bank acct; amount/from Amery court proceeds-** talk to accountants how we can fund the police acct for larger future purchases

**15. Reports of Staff, Officers, Boards, Departments and Standing Committees:**

a. Clerk – welcome baskets; update on building permits/zoning in process

b. Police -

c. Public Works & Utilities -

d. Fire & First Responders -

e. Parks & Recreation -

*OLD BUSINESS (# 16 through #21)*

**16. Discussion and possible action on adding Clerk | Treasurer to bank accounts –** this is all complete

**17. Discussion and possible action on LRIP loan –** in the process; no action taken

**18. Discussion and possible action on RDA water grant –** application submitted; no action by board; will wait to hear on results

**19. Discussion and possible action on updates to handbook – still in process –** no action taken

**20. Discussion and possible action on ballfield lighting repairs –** Sheldon update on progress; will set up meeting w/school to talk about next steps

**21. Future meeting dates / agenda items: Next regular meeting**:

Fire Department – 4/1/24 5:30pm

Parks & Recreation – 4/12/24 5:30pm

Police - TBD

Public Works – 3/20/24 5:30pm

Regular Board Meeting – 4/1/24 6:00

**22. Adjournment –** Motion to adjourn at 8:30pm

Prepared by Lisa Lien, Clerk | Treasurer Posted 4/2/24 12:00 pm

The meeting room is disabled and handicapped accessible. Persons needing additional accessibility accommodations to participate in this meeting or hearing should contact the Village of Clayton Clerk’s Office at 715-948-2460 with as much advanced notice as possible.

Posted: